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## Terms and Conditions

- 1 Melbourne Express, its agents, employees and sub-contractors (herein referred to as Melbourne Express) reserve the right to refuse any reasonable request without reason. All goods carried by Melbourne Express will be subject to the terms and conditions listed.
- 2 Hourly rates are based on a total time charge less any agreed or mandatory breaks. Total time charge is from any specific start time or first arrival time at the point of work to specified departure time or last departure time from the point of work less breaks.
- 3 Minimum period of work is four (4) hours. Cancellation charge is one (1) hour.
- 4 The Customer or the authorised agent of the Customer acknowledges that Melbourne Express must be advised of the quantity, description and nature of all goods consigned, specifically goods that are of a hazardous or dangerous nature.
- 5 Melbourne Express accepts no liability for any loss (including consequential loss) or damage to goods or property while in transit or storage (goods shall be considered in transit from point of loading on dispatch to point of unloading on delivery). **It is the responsibility of the Customer to arrange insurance** on goods and property while in transit or storage. Melbourne Express can arrange insurance at an additional cost when nominated by the Customer.
- 6 The Customer authorises Melbourne Express to arrange the transportation and/or storage of goods with approved agents, employees and/or sub-contractors.
- 7 Melbourne Express shall be considered to have completed delivery of the goods when a signature is received from the consignee on receipt of the goods. Goods may also be delivered by a person approved by the Consignor to deliver goods without receipt of a signature.
- 8 The Customer agrees to make payment to Melbourne Express for all work completed at agreed rates and **strictly within fourteen (14) days** of presentation of the Tax Invoice. Any request for alteration or credit of the Tax Invoice must be received prior to due date for payment of the invoiced amount.
- 9 GST is not included in any quoted prices, GST at a rate of 10% will be added to each invoice.
- 10 The Customer agrees to provide the Carrier with two (2) Credit references. The Customer gives authorisation to the Carrier to make inquiries as to the credit worthiness of the Customer.
- 11 The Customer agrees to provide one (1) months notice to Melbourne Express of any intention to employ directly the services of any agent, employee or sub-contractor of Melbourne Express. Once directly engaged, the Customer agrees to pay a selection and recruitment fee of \$1500.00 per person to Melbourne Express as total compensation to Melbourne Express for services associated with advertising and interviewing, selection and recruitment, induction and training.
- 12 ALL TERMS AND CONDITIONS ARE HELD AS BEING SUBJECT TO THE PROVISION OF THE TRADE PRACTISES ACT 1974 OR ANY COMMONWEALTH OR STATE LEGISLATION.

*Signed on behalf of Melbourne Express, 75 Newman Street, Thornbury VIC 3071*

Printed name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
*(Authorised Company representative)*

*Signed on behalf of the Customer:*

Business/Trading name \_\_\_\_\_ Company Name & ABN: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Address: \_\_\_\_\_

Printed name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_